## **Declaration of confidentiality and information**

### **Confidentiality for Students**

In connection with practical training or student projects, you may become aware of personal information about, for example, patients or students. This information is subject to confidentiality. You confirm that you have acknowledged this in Studentweb

### Authority for the duty of confidentiality

The duty of confidentiality is laid down in the act relating to universities and university colleges \ 12-7:

«A student who, in the context of his or her studies, becomes aware of someone's personal circumstances, has a duty of confidentiality according to the rules that apply to professionals in the relevant area of life. The institution must draw up a declaration of confidentiality which must be signed by the students for whom this is applicable. »

The duty of confidentiality applies for life, even after you have finished your studies. It is also not permitted to use the information in later business or work for others.

For practical reasons, UiS handles the declaration of confidentiality in Studentweb. You confirm that you have familiarized yourself with the rules at the same time as you register.

A declaration of confidentiality is mandatory for all students. The declaration is confirmed by each student during semester registration on Studentweb (and BEFORE the practical training period begins). Students who have not registered for the semester before the relevant practical training period begins lose the right to participate in the practical training and must refrain from attending the practical training even if they have been assigned a placement.

# The rules that apply to professionals/ in practical training

The duty of confidentiality for students is most relevant in health education, teacher education and pedagogical subjects. However, it may also be applicable in other subject areas which includes professional training.

Students have the same duty of confidentiality as those who work in the relevant subject area, for example doctors, teachers, dentists or psychologists. You will receive more information about which requirements apply from your study programme.

According to the Public Administration Act §§ 13-13f, all public employees have a duty of confidentiality regarding any personal information about users, students, clients, and customers that they become aware of through their position. These provisions also apply to students in practical training.

The confidentiality provisions also apply to employees at private schools, as per the Education Act § 15-1.

## **Declaration of Confidentiality**

#### I understand:

- that during my practical training period(s), I may have access to information that must not be disclosed to unauthorized persons.
- that my status as a student at the University of Stavanger requires a sense of responsibility and loyalty, as well as respect for the protection of information and other values related to students/users/patients and all aspects of the activities at the practical training site.

#### I commit to:

- exercising caution in handling tasks I perform in connection with placement and practical work.
- maintaining confidentiality about sensitive information and matters I become aware of in connection with my engagement as a student at the University of Stavanger.

#### I am aware that:

- intentional or negligent breach of this confidentiality may result in failing the practical training and also legal liability.
- the duty of confidentiality continues after the practical training has ended.
- I will not be able to receive a diploma for a completed degree or education if the practical training is not completed, regardless of the reason.

## Bachelor's and master's projects

The duty of confidentiality also includes information you become familiar with through bachelor's and master's projects where you process health information, special categories of personal data (sensitive personal data) or other personal data.

You will get more information about which requirements apply from your course teacher or supervisor.

### **Consequences of breaching confidentiality**

Serious breaches of the duty of confidentiality may lead to exclusion from studies with clinical teaching and professional training and loss of the right to sit for examinations in these studies at Norwegian universities and colleges for up to three years.

It may also result in a police report.

The duty of confidentiality is mandated by law and applies even if you have not signed/approved it in Studentweb.